

Butlers Marston Parish Council

Minutes of a meeting of the Parish Council held on **Thursday 29th September 2022** at **7pm** at St Peter's & St Paul's Church, Church Lane, CV35 0NA

Present: Cllr Corpe, Cllr Leaper, Cllr Mitchell-Hilton, Cllr Crockett, Cllr Forsyth, Clerk.

In attendance: 1 member of the public.

26. Apologies for absence – None.

27. Members' declarations of interest for items on the agenda – Cllr Corpe declared an interest on item 33.4 as the recipient of one of the payments.

28. Public participation session – None.

29. To approve the minutes of the Parish Council (PC) meeting held on 14th July 2022 – The minutes were proposed, agreed, and duly signed.

30. Outstanding matters/actions from previous minutes

30.1 Update on Community Speedwatch – The PC speedwatch group has now been put on the rota and will get the camera for w/c 24th October and will keep it for around 6 weeks. The PCSO will join the volunteers for the first session. **Cllr Mitchell-Hilton to look into the possibility of providing bin stickers asking people to slow down to any parishioners who would like them.** Cllr Mitchell-Hilton has not heard back from Highways about the repainting of road markings but has heard back about the criteria for being approved for a Vehicle Activated Sign (VAS). The criteria has been raised therefore BMPC are less likely to meet the criteria but the speedwatch data will help to see if the village does meet the criteria re traffic numbers etc. There is an option to pay £500 for an official survey of vehicle numbers and speeds in the area but the outcome may still be that they don't consider Butlers Marston to be a suitable area for further speed restriction. It was agreed to wait and see what data the speedwatch survey brings up before deciding whether a paid for survey could be appropriate.

A member of the public joined the meeting at 7:24pm.

30.2 Grass cutting update – All of the green is now being mown. A parishioner tried to stop them mowing the triangle around the memorial. It was agreed that Cllr Corpe will put out a note on Facebook and in the newsletter to let parishioners know that there is a new agreement with Stratford District Council (SDC) which the PC are trialling for a year and are monitoring after each cut. There are a couple of small areas of verge that appear to have been missed a couple of times and Cllr Corpe will follow this up with SDC. Severn Trent have agreed to come out to survey the bank although they are querying that they own the bank despite the deeds showing the owner as Severn Trent. It was agreed to cut back some of the vegetation at the back of The Green. **Cllr Forsyth to organise.**

Cllr Mills joined the meeting at 7:30pm.

30.3 Update re Warwickshire County Council's (WCC) proposals to resite the bus stops in the parish – WCC will now be carrying out another survey to see if another location can be found prior to making any changes. After that WCC will need to carry out a feasibility study of the village identifying the bus routes etc and have the power to make fundamental changes to the highway. The study will cost £500. Cllr Mills has agreed to cover that cost if the PC is happy for it to go ahead. After the study they will cost out any options and provide the report and costs to the PC for consideration but they may just choose to go ahead regardless of the PC's feedback. WCC will then offer guidance about how the changes could be funded. It was proposed and agreed to go ahead with the feasibility study using the funding offered by Cllr Mills.

The member of the public left the meeting at 7:44pm.

- 30.4 Possible repairs required to the Memorial Bench and Memorial Cross – The Memorial Bench has been removed by the owners of the bench. The **Clerk will seek advice from the War Memorials Trust about what work is required and appropriate for the Butlers Marston War Memorial.**

Cllr Mills left the meeting at 8pm.

- 30.5 UK shared prosperity Fund update – The application has gone in but no response has been received yet. Cllr Corpe has chased this up and they advised that there has been a hold up but hopefully more will be known by the end of October.

- 31. Concerns raised by parishioner re overgrown vegetation in the parish causing damage to vehicles –** This particularly relates to Bank View and Town Ground. The maps have been checked and the area appears to be the responsibility of Highways therefore this should be reported on the Warwickshire Report It system - <https://www.warwickshire.gov.uk/reportit>. **Cllr Corpe will reply to the parishioner advising how to report the issue. Cllr Corpe will also contact WCC about the general issue of overgrown vegetation of area under the responsibility of WCC. Cllr Corpe will contact the owner of the old school site making him aware of the overgrown hedge and that it may be raised with highways who could cut it without asking and charge.**

- 32. Noticeboards in the parish – consideration of repairs or replacements required and associated costs –** It was agreed that a new 2 bay (6 x A4 per bay) board should be purchased for Parish Council notices. **Clerk to obtain prices for both man made timber and metal noticeboards.** The existing noticeboard should be placed in the bus shelter on the right hand side and will be repurposed as the Church noticeboard and the old noticeboard in the bus shelter will be refurbished and left for general parishioners' notices.

33. Finance

- 33.1 Confirmation of the bank balance as at 23.09.2022 of £5,461.93 – Cllr Mitchell-Hilton confirmed the balance stated is correct.
- 33.2 Proposal to renew the insurance policy with BHIB for the next year (26th Oct 22 to 25th Oct 2023) at a cost of £218.69 – Proposed and agreed.
- 33.3 Proposal to remain opted in to the Smaller Authorities Audit Appointments (SAAA) arrangements – Proposed and agreed.
- 33.4 To approve the following payments made using delegated powers: Proposed and agreed.

02.08.22	Kirsty Buttle	Salary July	£99.50
02.08.22	HMRC	Tax July	£25.00
02.08.22	Simon Corpe	Farm Vehicle warning signs	£44.05
12.09.22	Kirsty Buttle	Salary August	£99.70
12.09.22	HMRC	Tax August	£24.80
12.09.22	Sibford Ferris Parish Council	Clerk's Occupational Glasses	£34.07

- 33.5 To note the following receipts: Noted.

15.09.22	SDC	Precept	£1,930.00
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- 33.6 To approve payment of the following invoices: Proposed and agreed.

BHIB	Parish Insurance	£218.69
Kirsty Buttle	Salary September	£99.50
HMRC	Tax September	£25.00

34. Planning applications received

22/02031/LDE - The Old School House, Pillerton Road, Butlers Marston. Existing use of land at the Old School House as residential garden land for a period in excess of 10 years. **No representations.** *(Response made using delegated powers).*

22/01870/FUL - Cattleyard West Meads Farm, Pillerton Road, Butlers Marston. Demolition of the existing building and erection of a two storey dwelling, alongside associated access and landscaping works. **Butlers Marston Parish Council support the application for the following reasons:**

The new proposed redevelopment will be far more in keeping with the surroundings and the parish aesthetics than the current approved planning application.

The current barns are in a dilapidated state and it would improve the local area to build something attractive and less imposing than the current structure. *(Response made using delegated powers).*

35. Planning decisions received – None

36. County/District Councillor reports – Cllr Mills provided a written report which can be found on the PC website with the minutes. It was agreed that the **Clerk should create a short report showing the items raised by Cllr Mills that offer help to parishioners to be published on the Facebook page and in the newsletter.**

37. Accession Proclamation – On the 11th September the PC read out the Accession Proclamation at the Church.

38. Sponsor of bouncy castle at the Marston Games – The PC agreed by e-mail due to short timescales to sponsor the bouncy castle at the Marston Games.

39. Information exchange – Cllr Corpe has been contacted by the Chairman of Tysoe PC regarding a scoping document about a biogas plant proposal in their parish. Tysoe PC are trying to put together a group of PCs to join forces to respond to the application when it is formally submitted and they wanted to know if Butlers Marston PC would like to be part of it. It was agreed that the PC do not wish to join the group at this stage as there is no application as yet and it is outside of the parish but the councillors would like to look into the proposals further themselves to see if there will be any impact on the parish and then decide if the PC would like to make a response when an application does come in. Cllr Forsyth advised the councillors that they are welcome to visit the site to get a better understanding of what is being proposed. It was noted that the application is not being submitted by Cllr Forsyth or any members of his family but due to the fact the application is for an area of Cllr Forsyth's land it was agreed that **the Clerk should seek guidance from the Monitoring Officer about the legal position on declarations of interest in this situation.**

Meeting closed at 8:55pm.

Date of next meeting – 17th November 2022

Signed..... Date.....