

Butlers Marston Parish Council

Minutes of a meeting of the Parish Council held on **Thursday 20th January 2022** at **7pm** at St Peter's & St Paul's Church, Church Lane, CV35 0NA

Present: Cllr Corpe, Cllr Forsyth, Cllr Leaper, Cllr Mitchell-Hilton, Cllr Crockett, Clerk.

In attendance: County and District Cllr Mills.

59. **Apologies for absence** – None.
60. **Members' declarations of interest for items on the agenda** – None.
61. **Public participation session** – None.
62. **To approve the minutes of the Parish Council (PC) meetings held on 24th November 2021** – The minutes were proposed, agreed, and duly signed.
63. **Outstanding matters/actions from previous meetings**
 - 63.1 Update on Community Speedwatch (CSW) – There are now 7 volunteers who are happy to be involved in running the scheme. Cllr Mitchell-Hilton has contacted the Police Officer involved in organising CSW to agree locations and arrange training. The cameras will be loaned on rotation with other parishes. Cllr Mitchell-Hilton recently attended a 20's Plenty workshop led by the National 20's Plenty campaigner. There is a working group in Warwickshire looking into whether a 20mph speed limit should be established across the county but this is not currently supported by the county council and it isn't looking likely that it will be recommended. Cllr Mitchell-Hilton has received a pack from Warwickshire Road Safety Partnership (WRSP) which is aimed at helping the PC to establish community speeding champions throughout the village and encouraging villagers to support reducing speeding. It was agreed to go ahead with the CSW scheme and take part in the WRSP pledge to drive within the limit, and to source appropriate stickers to go on wheelie bins or in windows. **Cllr Mitchell-Hilton to chase up Highways about getting the 'slow' and '30' markings repainted on the road at the entrance to the village.**
 - 63.2 Quotes for treework – It was proposed and agreed to delegate powers to the **Clerk to instruct work on the trees at a cost of up to £370. Cllr Forsyth to obtain further quotes.**
 - 63.3 Community Infrastructure Levy received (CIL) – feedback on what is acceptable expenditure – The Clerk has received confirmation from Stratford District Council (SDC) that items such as benches, flagpoles, noticeboards are likely to be suitable expenditure from CIL funding.
64. **Update from Warwickshire County Council (WCC) on the proposals to re-site the bus stops in the parish** – No further update at this time as WCC need to seek more information before providing their final proposals.
65. **Village Green**
 - 65.1 Grass cutting request to Warwickshire County Council – WCC agree the Village Green is dual status and Highways should take responsibility to cut the grass and they will get SDC to cut it on their behalf. They do have an issue with the incline on the mound and they have suggested that they don't cut the mound and instead they cut all of the grass including the small areas that the PC are responsible for cutting. It was agreed to accept their offer but ensure they don't cut around the war memorial. The mound is a scheduled monument and is owned by Severn Trent. Cllr Leaper agreed to voluntarily mow the paths on the mound. WCC have suggested planting the mound as a wildflower area. It was agreed that parishioners should be asked their opinion on this suggestion as part of the village questionnaire.

66. Queen’s Platinum Jubilee Celebrations – The PC will work with the Church committee to organise a collaborative bring and share picnic on the Village Green on Sunday 5th June. A Cllr advised that subject to suitable insurance cover he could donate the use of a bouncy castle for the day. **Clerk to check this with parish insurer.** As discussed in the last meeting it was agreed that either a flagpole or a bench should be purchased using the CIL funds to mark the Queen’s Platinum Jubilee. The cost of purchasing and installing a flag pole would be in the region of £1k. The prices of benches vary greatly depending on the size and material chosen so the cost could be anywhere between £350 to £1k. **Cllr Crockett agreed to obtain a quote for a natural style Oak bench. Cllr Mitchell-Hilton to create an article for the newsletter advising parishioners of the PC’s proposal to purchase a flag pole or bench and asking parishioners to vote on their preferred option.** If the votes can be received before the next meeting the PC will agree the specific flagpole or bench at that meeting.

67. Finance

- 67.1 Confirmation of the bank balance as at 14.01.22 of £4,368.59 – Cllr Mitchell-Hilton confirmed the balance stated is correct.
- 67.2 Confirmation of completion of the third quarterly (Oct to Dec) financial check for 2021/22 – Cllr Mitchell-Hilton confirmed the check has taken place and all was found to be in order.
- 67.3 To consider and agree the budget and precept for 2022-23 – It was proposed and agreed that the budget will be £3,421, resulting in a precept of £3,860 with the additional amount in the precept being used to build up reserves as they are currently nowhere near the recommended levels.
- 67.4 To approve the following payments to be made using delegated powers – Proposed and agreed.

30.11.21	ICO	Data Protection Fee	£35.00
01.12.21	Kirsty Buttle	Salary November	£96.00
01.12.21	HMRC	Tax November	£24.00
28.12.21	Kirsty Buttle	Salary December	£96.00
28.12.21	HMRC	Tax December	£24.00

- 67.5 To note the following receipts – None.

68. Planning applications received

21/02736/VARY - Agricultural Building, Court Fields, Bridge Road, Butlers Marston. Variation of condition 2 of planning permission 20/03395/FUL (date of decision 01 April 2021) to amend the design, siting, scale and materials of the scheme. An amendment/additional information has been received for the application shown above as follows:

- The single storey brick elements of plots 1 and 2 have been replaced with stone
- The car port now has timber panelling to the sides and rear. **No objections.** (Response made using delegated powers).

69. Planning decisions received – None.

70. Discussion re possibility of instructing a Housing Needs Survey (HNS) – It was agreed that the PC would like to instruct a HNS using the standard questions plus some additional questions regarding the general improvements in the village. Cllr Mitchell-Hilton will lead this and will put together some draft questions to be discussed at the next meeting. A Cllr stated that Tysoe PC have been working on their Neighbourhood Plan for 7 years and they have had their referendum today. The Chairman of Tysoe PC has offered to come to a BMPC meeting to explain to the council what they have had to deal with to get to this stage and the costs involved. **It was noted that the old school site has been put forward as part of the Warwickshire ‘Call for sites’.** The PC agreed to monitor the progress of this.

- 71. **County/District Councillor's reports** – Cllr Mills provided a written report which can be found on the PC website with the minutes.
- 72. **Information exchange** – A notice should be included in the newsletter making parishioners aware that the defibrillator cabinet is locked and what they need to do to access it. **Cllr Leaper to put together note for the newsletter.**

Meeting closed @ 8:57pm

Date of next meeting – 24th March 2022

Signed..... Date.....